



Social Distancing and Other Safety Protocols During COVID-19

As of June 29, 2020

Chicago Maritime Arts Center (“**CMAC**”) remains committed to offering a safe and enjoyable environment. In these uncertain times, we are maintaining our high standards for safety, while also allowing participants to engage in sailing activities. It is currently our intention to offer limited programming in a safe manner this summer.

In order to do this, we have re-structured our programming to comply with and/or exceed all local, state, and federal guidelines, as currently written. We will continue to monitor all newly issued guidance and update our protocols as necessary.

We thank you in advance for your cooperation with these protocols so that we can continue to offer outstanding programming in a safe environment. If you have questions, please contact Patrick McBriarty, Program Coordinator at patrick@chicagomaritime.org.

To make our programs a safe experience for staff and students, the following safety protocols will be in effect:

Program Structural and Operating Protocols

- Limiting class sizes to 12 participants plus instructors and each participant will be provide their own work space appropriately distanced apart and their own set of tools and individual projects to maintain safe distancing.
- Sanitizing all high-traffic areas and communal equipment on a daily basis.
- Assigning permanent boat mates and boats, where applicable, to further limit the number of people with which participants and staff interact.

- Taking special care to ensure participants are physically separated whenever possible by holding skills instruction outside and requiring boaters to remain spread out getting in and out of boats, rowing, paddling, and sailing.
- Potentially canceling programming for the day in the event inclement weather and /or other constraints make social distancing impossible.
- At the beginning of and throughout the session, staff will discuss the importance of compliance with our protocols and the consequence for failure to comply, which include immediate removal from the premises, and/or suspension or termination from our program.
- Promptly isolating participants who are not complying with our protocols. Offenders may be subject to discipline in accordance with our posted Code of Conduct, including contacting parents to immediately pickup their participant, and/or suspension or termination from our program.
- Requiring all participants and staff to wear proper facial coverings at all times.
- Requiring all participants to show up on-time and to limit the usage of the facilities to the bathrooms. Participants should bring a rain jacket in the event of a brief rain.
- Requiring all staff and participants **not** to come to class if they are sick or have any influenza like symptoms. Instead stay home and contact your health care provider.
- Requiring all staff and participants **not** to come to class if they know they have been exposed to or come in **close contact** with someone who has tested positive and/or shown symptoms of COVID-19. **Close contact** is defined as within six feet for more than fifteen minutes. Instead stay home and contact your health care provider.
- Requiring all staff and participants to notify us if they are sick.
- Requiring guardians to take the temperature of participants every day prior to class. Staff will also take their own temperature every day prior to coming to work.

- Staff will meet participants at the gate to the club to check participants' temperatures, using a non-contact thermometer, every morning. ***Parents are asked to remain onsite until the temperature check is completed.***
 - If the temperature is normal, the participant will be allowed to enter the facility.
 - If the temperature is abnormal, the parent will be directed to leave with their child and contact their health care provider.
- Requiring staff to clean thermometers between each use.
- Requiring all staff and participants to wash their hands before the start of each session. Hand sanitizing stations will be provided.
- Requiring all staff and participants to wash their hands frequently throughout the day, including before eating.
- Requiring participants and staff who display influenza like symptoms, who have tested positive and/or who have been in close contact to someone who has symptoms and/or tested positive to remain home in a manner consistent with our published Close Contact Matrix.
- Notifying families if we are made aware that their participant has come into ***close contact*** with a participant and/or staff who has COVID-19 symptoms, tested positive, or has been in close contact with someone who has symptoms or tested positive in a manner consistent with our published Close Contact Matrix.

[See next page for Close Contact Matrix]

Close Contact Matrix

At Chicago Maritime Arts Center, we have always focused on maintaining a safe environment, and communicating transparently about any inherent risks with the participant's best interests in mind. In light of the recent COVID-19 pandemic, we have created a Close Contact Matrix, based on the current Center for Disease Control guidance in order to codify our response to any potential situations that may arise. The Matrix is in effect for all participants and staff. For the purposes of this document, ***"close contact" is defined as being within six feet of an individual for more than fifteen minutes.*** If it is disclosed to us that a participant has come into close contact with a suspected infected individual, is symptomatic, or has tested positive for COVID-19, we will take all reasonable measures promptly inform affected individuals while protecting that participant's privacy. Any changes to this Matrix as a result of changes in CDC guidelines will be published.

Issue	Individual Response	Group Response
An individual is asymptomatic but tested positive and/or had close contact with a person who is symptomatic and/or tested positive for COVID-19 within the past 14 days.	The individual will be asked to quarantine for 10 days. If the individual becomes symptomatic and/or tests positive for COVID-19, the individual will be asked to quarantine for 10 days from when their symptoms began or 3 days after their symptoms end, whichever is longer.	Any individual who was in close contact with the suspected infected individual will be asked to quarantine for 10 days. If an individual becomes symptomatic and/or tests positive for COVID-19, the individual will be asked to quarantine for 10 days from when their symptoms began or 3 days after their symptoms end, whichever is longer.
An individual is symptomatic and/or tested positive for COVID-19	The individual will be asked to quarantine for 10 days from when their symptoms began or 3 days after their symptoms end, whichever is longer.	Any individual who was in close contact with the infected individual will be asked to quarantine for 10 days. If any individual becomes symptomatic and/or tests positive for COVID-19, the individual will be asked to quarantine for

		10 days from when their symptoms began or 3 days after their symptoms end, whichever is longer.
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